

## STATE OF CONNECTICUT

### CUSTOM MAINTENANCE DRUG NETWORK PROCESS

***Please note: The Non-Disclosure Agreement (NDA) will be posted and the Network Enrollment Process will begin upon SEBAC ratification.***

1. Non-Disclosure Agreement (NDA) located on the Caremark website is read and electronically signed by Provider.
2. Data is captured from the electronic signature (Provider name, NCPDP, chain code (if applicable) and used to determine Provider's contracting status with Caremark [Allow for 5 business days for Network review to occur].
  - a. If Provider contracts directly with Caremark, go to step 3.
  - b. If Provider has a chain/affiliation contract on its behalf, go to step 4.
3. Provider contracts directly with Caremark
  - a. Provider receives Network Enrollment Form
  - b. Network Enrollment form outlines reimbursement rates and specified requirements.
  - c. If provider accepts, provider signs Network Enrollment Form and faxes form to 1-480-314-8205
  - d. Provider will be loaded into State of Connecticut Maintenance Drug Network [Allow for 10 business days for Network load to occur]
  - e. Once provider loaded, system will allow 90 day dispensing of maintenance drugs.
  - f. SEBAC Program effective date is Oct 1, 2011
4. Provider uses an affiliation (or chain) to contract with Caremark
  - a. Provider is referred back to its affiliation (or chain)
  - b. Affiliation (or chain) should read and electronically sign the NDA.
  - c. The affiliation (or chain) then receives the Network Enrollment Form
  - d. If affiliation or chain accepts, affiliation or chain signs Network Enrollment Form and faxes form to 1-480-314-8205
  - e. Affiliation (or chain) loaded into State of Connecticut Maintenance Drug Network [Allow for 10 business days for Network load to occur]
  - f. Once Affiliation (or chain) is loaded, system will allow 90 day dispensing of maintenance drugs
  - g. All pharmacies included under the affiliation or chain will be included
  - h. SEBAC Program effective date is Oct 1, 2011